



STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

DON KOIVISTO
DIRECTOR

DATE: December 11, 2008

TO: All Local Health Departments (LHD's)
Attn: Medical Director / Health Officer / Director of Environmental Health
Michigan Department of Agriculture (MDA)
Attn: Food and Dairy Division Managers

FROM: Kevin Besey, Manager
Food Section
Food and Dairy Division

A handwritten signature in black ink, appearing to read "K. Besey".

SUBJECT: STFU Plan Review and Licensing

Recent discussions with both MALEHA and MDA Regional Supervisors have indicated an interest in moving to the predominance model for plan review and licensing of Special Transitory Food Units (STFUs). The discussion has been that this will more appropriately keep food service oriented units with local health and retail oriented units with MDA.

Beginning January 1, 2009, please direct new proposed STFUs to the appropriate:

- local health department if they will predominately be food service
- MDA regional office if they will predominately be:
 - retail or wholesale, not for immediate consumption (i.e. commercially pre-packaged meat, seafood, etc. or processing unit).
 - food service, but intend to operate predominately at state or county fairs.

Existing units should remain with the current licensing agency until they go out of business or when a change of licensing agencies is needed for normal business reasons.

Local health agency staff should consult with MDA regional supervisors as needed, as is current practice with all establishments where predominance licensing decisions are made. Food service program staff are also available for consultation, as needed. Keep in mind that this is an administrative arrangement, and legally an applicant has the right to have their plan review and license processed at either a LHD or MDA office, should they insist.

Distribution List:
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